

## REFUND & CANCELLATION POLICY FOR ONLINE SUMMER CAMPS OR WEEKEND SERIES

If a student cancels enrollment, in writing, within five calendar days after the date of signing in writing AND has not downloaded any portion of the course materials.

The school shall promptly refund in full all tuition and fees paid pursuant to the enrollment agreement or school application. Such refund shall be made no later than thirty days after cancellation. This provision shall not apply where a student has already started classes by downloading course material.

A student who downloads material for a course/ module (or single course programs) will be deemed to have taken the class and have received all required course material. He/ she will be obligated for the entire course cost irrespective of whether or not the student is able to successfully meet the requirements to obtain a course completion certificate (for example: take and pass a test, submit a project, etc.).

A refund will be issued for unusual circumstances, which can be supported by documentation.